

# **TRAINING CALENDAR**

**FISCAL YEAR: 2023-24**

**NATIONAL HOTEL & TOURISM TRAINING INSTITUTE  
BANGLADESH PARJATAN CORPORATION  
83-88, MOHAKHALI, DHAKA-1212**

**National Hotel & Tourism Training Institute**  
**Bangladesh Parjatan Corporation**  
**83-88, Mohakhali , Dhaka-1212**

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**National Certificate Course (NCC)**

Course Title	Duration	Admission Circular	Last Date of Admission
1. Travel Agency & Tour Operations. 2. Front Office Secretarial Operations. 3. Housekeeping & Laundry Operations. 4. Food & Beverage Service. 5. Bakery & Pastry Production. 6. Food & Beverage Production.	18 Weeks	<b>First phase</b> 01 August – 10 August, 2023	Within 05 October, 2023
		<b>Second Phase</b> 1 January – 10 January, 2024	Within 22 February, 2024
		<b>Third Phase</b> 18 April – 28 April, 2024	Within 20 June, 2024

Phase	NCC Course Duration	Time Line of the Training Programme
<b>First Phase</b>	10 Oct – 15 Feb, 2023-2024	Theory, practical class and class Test within 29 Dec. Final Exam 01 Jan-11 Jan. Attachment- 14 Jan to 15 Feb.
<b>Second Phase</b>	26 Feb – 27 Jun, 2024	Theory, practical class and class Test within 25 May. Final Exam 27 May- 10 Jun. Attachment- 11 Jun to 27 Jun.
<b>Third Phase</b>	25 Jun- 31 Oct, 2024	Theory, practical class and class Test within 27 Sep. Final Exam 29 Sep-11 Oct. Attachment- 13 Oct to 31 Oct.

**Diploma & Other Long Courses**

Course Title	Duration	Admission Circular	Last Date of Admission
1. Diploma in Hotel Management.	2 Years	22 October, 2023 – 31 October, 2023	04 January, 2024
2. Diploma in Tourism & Hospitality Management.	1 Year		
3. Diploma in Culinary Arts & Catering Management.	1 Year		
4. Professional Chef Course.	1 Year		
5. Professional Baking Course.	10 Months		

	Courses Duration		Timeline of the Training Programme
<b>Diploma in Hotel Management.</b>	08 Jan – 30 Jun	1 <sup>st</sup> Semester	Theory, Practical & class test within 9 Jun, Semester Final Exam 12 Jun to 30 Jun.
	01 Jul – 31 Dec	2 <sup>nd</sup> Semester	Theory, Practical & class test within 8 Dec, Semester Final Exam 11 Dec to 29 Dec.
	01 Jan – 30 Jun	3 <sup>rd</sup> Semester	Theory, Practical & class test within 9 Jun, Semester Final Exam 12 Jun to 30 Jun.
	01 Jul – 31 Dec	4 <sup>th</sup> Semester	Industrial Attachment
<b>Diploma in Tourism &amp; Hospitality Management.</b>	08 Jan – 30 Jun	1 <sup>st</sup> Semester	Theory, Practical & class test within 9 Jun, Semester Final Exam 12 Jun to 30 Jun.
	01 Jul – 31 Dec	2 <sup>nd</sup> Semester	Theory, Practical & class test within 8 Dec, Semester Final Exam 11 Dec to 29 Dec.

<b>Diploma in Culinary Arts &amp; Catering Management.</b>	08 Jan – 31 Dec		Theory, Practical & class test within 27 Oct, Final Exam 30 Oct to 14 Nov, Attachment 15 Nov to 31 Dec.
<b>Professional Chef Course.</b>	08 Jan – 31 Dec		Theory, Practical & class test within 27 Oct, Final Exam 30 Oct to 14 Nov, Attachment 15 Nov to 31 Dec.
<b>Professional Baking Course.</b>	08 Jan – 31 Oct		Theory, Practical & class test within 14 Sep, Final Exam 15 Sep to 29 Sep, Attachment 02 Oct to 31 Oct.

### **Public Holidays (Fiscal year 2023-24)**

Sep 28	Eid-e-Miladunnabi	Mar 26	Independence Day
Oct 05	Durga Puja	Apr 08	Shab-e-Qadr
Dec 16	Victory Day	Apr 10-12	Eid-ul-Fitr
Dec 25	Christmas	Apr 14	Bengali New Year's Day
Feb 21	International Mother Language Day	May 01	May Day
Feb 26	Shab-e-Barat	May 04	Buddha Purnima
Mar 17	Father of the Nation Sheikh Mujibur Rahman's Birth Anniversary	Jun 17-19	Eid-ul-Adha

Friday and Saturday are weekends. Apart from these approximately 10 days of vacation is allowed to the trainees on the occasion of Eid-ul-Fitr and Eid-ul-Adha.

Note: Religious Holidays are depends on the appearance of moon and as per government declaration

